

**MINUTES OF MEETING
WATER STREET TAMPA IMPROVEMENT DISTRICT**

The Board of Supervisors of the Water Street Tampa Improvement District held a Public Hearing and Regular Meeting on September 7, 2022 at 1:00 p.m., at Strategic Property Partners, LLC, 615 Channelside Drive, Suite 204, Tampa, Florida 33602.

Present were:

Kim Madison	Chair
Michael Spada	Vice Chair
Damian Presiga	Assistant Secretary
Jorge Fuentes	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Jonathan Johnson (via telephone)	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Wrathell called the meeting to order at 1:10 p.m. Supervisors Madison, Spada, Fuentes and Presiga were present, in person. Ms. Regan was not present

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

**Acceptance of Resignation of Supervisor
Jennifer Regan [SEAT 5] *Term Expires
November 2022***

Mr. Wrathell presented Supervisor Jennifer Regan's resignation.

On MOTION by Mr. Spada and seconded by Mr. Fuentes, with all in favor, the resignation of Supervisor Jennifer Regan from Seat 5, effective September 7, 2022, was accepted.

FOURTH ORDER OF BUSINESS

**Consider Appointment to Fill Unexpired
Term of Seat 5**

- A. Administration of Oath of Office to Newly Appointed Supervisor (*the following will be provided in a separate package*)**
 - I. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
 - II. Membership, Obligations and Responsibilities**
 - III. Financial Disclosure Forms**
 - a. Form 1: Statement of Financial Interests**
 - b. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - c. Form 1F: Final Statement of Financial Interests**
 - IV. Form 8B – Memorandum of Voting Conflict**
- B. Consideration of Resolution 2022-08, Designating Certain Officers of the District, and Providing for an Effective Date**

This item was deferred.

FIFTH ORDER OF BUSINESS

**Public Hearing on Adoption of Fiscal Year
2022/2023 Budget**

- A. Proof/Affidavit of Publication**

The affidavit of publication was included for informational purposes.
- B. Consideration of Resolution 2022-07, Relating to the Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date**

Mr. Wrathell presented the proposed Fiscal Year 2023 budget. The only change since the last meeting was that the “Insurance – GL & POL” line item increased from \$12,000 to \$12,500.

On MOTION by Mr. Presiga and seconded by Ms. Madison, with all in favor, the Public Hearing was opened.

No members of the public spoke.

On MOTION by Mr. Spada and seconded by Mr. Fuentes, with all in favor, the Public Hearing was closed.

Mr. Wrathell presented Resolution 2022-07 and read the title.

On MOTION by Mr. Fuentes and seconded by Mr. Presiga, with all in favor, Resolution 2022-07, Relating to the Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Budget Funding Agreement for Fiscal Year 2022/2023 Budget

Mr. Wrathell presented the Budget Funding Agreement for Fiscal Year 2022/2023 Budget.

On MOTION by Mr. Mr. Presiga and seconded by Mr. Spada, with all in favor, the Budget Funding Agreement for Fiscal Year 2022/2023 Budget, was approved.

- **Approval of May 4, 2022 Regular Meeting Minutes**

This item, previously the Eighth Order of Business, was presented out of order.

Mr. Wrathell presented the May 4, 2022 Regular Meeting.

On MOTION by Mr. Spada and seconded by Mr. Fuentes, with all in favor, the May 4, 2022 Regular Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

**Acceptance of Unaudited Financial
Statements as of July 31, 2022**

Mr. Wrathell presented the Unaudited Financial Statements as of July 31, 2022.

On MOTION by Mr. Fuentes and seconded by Ms. Madison, with all in favor, the Unaudited Financial Statements as of July 31, 2022, were accepted.

EIGHTH ORDER OF BUSINESS

**Approval of May 4, 2022 Regular Meeting
Minutes**

This item was presented following the Sixth Order of Business.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Kutak Rock LLP*

There was no report.

B. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: October 5, 2022 at 1:00 P.M.**
 - **QUORUM CHECK**

The next meeting would be held on October 5, 2022, unless cancelled.

TENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

ELEVENTH ORDER OF BUSINESS

Public Comments

There were no public comments.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Presiga and seconded by Mr. Spada, with all in favor, the meeting adjourned at 1:17 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair